

**Pandit Dwarka Prasad Mishra**  
**Indian Institute of Information Technology,**  
**Design & Manufacturing Jabalpur**

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Minutes of the 31<sup>st</sup> Meeting of the BOG held on December 07, 2015 from 1400 hrs. onwards in the Conference Hall of PDPM IIITDM Jabalpur.

Members present:

(1) Dr. Harinarayana Kota	Chairman
(2) Shri D. M. Gupta	Member
(3) Prof. Harish Karnick	Member
(4) Prof. S. G. Deshmukh	Member
(5) Shri Manish Rastogi (Represented by Shri CS Walimbe)	Member
(6) Prof. P. N. Kondekar	Member
(7) Shri Ram Phal Dwivedi	Secretary

The following members expressed their inability to attend the meeting due to prior commitments:

(1) Prof. Sudhir K Jain	Member
(2) Prof. Sankar K Pal	Member
(3) Dr. Ajay Kumar	Member
(4) Prof. V. K. Gupta	Member
(5) Shri Sanjeev Sharma	Member

<b>BOG/31/1</b>	<b>Opening remarks by the Chairman, BOG</b>
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The Chairman, Dr. Kota Harinarayana welcomed all the members. He informed the members that this BOG meeting was planned to coincide with the Design Workshop. Due to sudden closure of the flight operations at Jabalpur Airport, the workshop has been postponed.

The Chairman asked the Director to present the overview report.

<b>BOG/31/2</b>	<b>Overview and Action Taken Report by the Director</b>
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Prof. S G Deshmukh, the Director (I/c) briefed the Board that recently he attended the President's meet at Rashtrapati Bhavan on behalf of IIITDM Jabalpur. The President emphasized on industry and Institute interactions for high quality academic and research collaboration. The MHRD has introduced a National Ranking System in which all the CFTIs will participate and ranking will be



done with effect from April 2016. Our Institute should also participate in the ranking system and send the data to the MHRD/NAAC. For sending the data the Institute should form teams for compiling the information as per prescribed format. This information should also be sent to the entire faculty.

The Ministry also sought proposals for establishing a Research Park in the Institute. The aim for establishing the Research Park is to encourage research & collaboration with the industry. IIITDMJ has sent that proposal to MHRD.

The action taken report was also presented before the Board.

<b>BOG/31/3</b>	<b>Confirmation of Minutes of the BOG/2015/30th Meeting held on August 1, 2015.</b>
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The minutes of 30<sup>th</sup>BOG meeting were circulated to all the members for comments, only one comment was received from Dr. Ajay Kumar suggesting to push the degrees awarded to the students' in E-locker. The Dean (Academic) has been taking action and he has already initiated the process. Due to non-availability of Aadhar Card of some of the students the process could not be completed, the same would be completed soon.

The minutes were confirmed by the Board.

<b>BOG/31/4</b>	<b>Effects on the Institute's development and growth due to paucity of funds</b>
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The Board expressed its grave concern that due to non-releasing of funds by MHRD, the construction and infrastructural works came to stand still. The Institute requested for a budget of Rs. 165.67 Crores for the FY 2015-16 to the MHRD against which the Institute was sanctioned only Rs. 40.00 Crores. The Institute was given only Rs. 30.00 Crores till date, out of which only Rs. 17.00 Crores were released for construction and other capital works whereas there was a demand from the CPWD itself to deposit Rs. 106.00 Crores in the FY 2015-16 to continue the construction works. The Institute has been repeatedly requesting the MHRD for providing the sufficient funds to maintain the momentum of construction works. On getting the notice for stoppage of all the works the Director (I/c) and the Registrar had a meeting with the Additional Secretary, MHRD on 16<sup>th</sup>September 2015. Thereafter Dr. Kota Harinarayana, the Chairman and the Registrar again had a meeting on 2<sup>nd</sup> November 2015 with Additional Secretary and Director (IIITs) and apprised them about the stoppages of the construction works by the CPWD due to non-availability of sufficient funds. Other capital



procurements such as furniture & fixtures, lab equipment's, computer & peripherals, softwares etc. have also been put on hold due to non-availability of funds which is hampering Institute's academic and research work. Prof P K Jain was also present during the meeting with Additional secretary and Director(IIITs) at MHRD. Additional secretary stated that MHRD is trying to provide additional funds of Rs 50 Crores and action is on hand.

Before the BOG and FC meeting the CPWD officials and CPWD contractors had a meeting with the Chairman and other officials of the IIITDMJ. They apprised the Chairman that the works were already stopped since September 2015 onwards. The Board expressed concern on the stoppages of works and other infrastructural activities due to non-availability funds, as the Institute is in initial stage of construction. Stalled works, can be restarted only after the deposit of funds to meet the outstanding liabilities of the contractors and depositing of funds for further constructions. The Chairman assured that the funds will be released after prioritizing the need of the Institute, he also assured the contractors and CPWD officials that MHRD has assured to release Rs. 50.00 Crores very soon.

It was informed to the Board that a lot of incomplete works/defective work are pending in completed buildings and the buildings which are likely to be handed over to the Institute. Despite repeated persuasion by the Institute to the CPWD, these works are not yet completed. The Board decided and authorized the Director to constitute a committee to visit each and every building/works and prepare a list of pending/incomplete works and amount due against such projects. Chairman decided to release the funds to CPWD only after defects are attended to and pending works are completed. He also stated that funds should be released project wise and not in bulk.

<b>BOG/31/5</b>	<b>To consider the recommendations of the Senate Meeting held on November 7, 2015</b>
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The recommendations made in the 36<sup>th</sup> committee of the Senate were accepted by the Board with following comments:

<b>(i) Senate/36/04</b>	<b>Introducing of Sandwich Programme with Shibaura Institute of Technology Japan.</b>
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The Board appreciates that the Institute is going to introduce such programmes and approved the same. Board suggested that we should propose to Shibaura Institute to send it's students to IIITDMJ.

Regarding starting of foreign language courses such as German and French, the system at IIT Kanpur on self-financing courses to be explored. For this purpose



Board nominated Prof. Vineeta Kaur Saluja to visit the IIT Kanpur and prepare a proposal.

<b>(ii) Senate/36/05</b>	<b>Modification in UG and PG Manual</b>
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The amendments in UG and PG manual as recommended by the Senate have been approved by the Board.

<b>(iii) Senate/36/06</b>	<b>Seat Matrix for the next year 2016-17</b>
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The Board approved the seat matrix as recommended by the Senate.

**(a) Proposal of M.Sc. programme in Mathematics and Physics**

There was a reference as regards to starting of MS-PhD programme. Board expressed that it may not be feasible for every MS student to be automatically registered for Phd. Selection criteria needs to be evolved. Availability of scholarships could be an issue. Board suggested that Senate examines these issues and sends it's recommendations.

<b>(iv) Senate/36/10</b>	<b>Approval of additional names for award of degrees in 7<sup>th</sup> Convocation</b>
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The decision of the Chairmen BOG to award degrees to additional 46 students is ratified by the Board.

<b>BOG/31/6</b>	<b>To consider the recommendations of the Finance Committee meeting scheduled on December 7th, 2015</b>
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**(i) FC/26/4: Proposal for Revised Budget (Plan) for F.Y. 2015-16 and Budget Estimate (Plan) for F.Y. 2016-17**

The Board approved the recommendations of the Finance Committee for Revised Estimates (RE) of Rs. 16506.99 lakh for the FY 2015-16 and Budget Estimates (BE) of Rs. 23866.65 lakh for the FY 2016-17. Apart from above budget of Rs. 30.00 lakh for remaining period of the FY 2015-16 and budget of Rs. 100.00 lakh for the FY 2016-17 was also approved for faculty initiation grant to newly joined faculty members. After incorporating faculty initiation grant, the approved distribution under different heads is given in the table below, subject to availability of funds:



Revised Estimates for the FY 2015-16 & Budget Estimates for the FY 2016-17					
Rs. in Lakh					
Sr. No.	Particulars	Salary (OH-36)	General Expenses (OH-31)	Capital (OH-35)	Total
1	RE 2015-16	1025.00	1859.95	13652.04	<b>16536.99</b>
2	BE 2016-17	2164.24	2842.05	18960.36	<b>23966.65</b>

Mrs. Tripti Guha, Director(IIITs) was available on audio conferencing. She emphasized to complete projects which are at the stage of 90% or more completion and suggested not to start any new construction projects due to paucity of funds. She informed that considering the critical requirement of the Institute, ministry has initiated action to release additional funds of Rs. 50.00 Crores under capital head to the IIITDMJ. She also promised to support the Institute with additional funds if possible towards the end of the FY.

**(ii) FC/26/5 : Recommendations of Building & Works Committee.**

**The Building and Works Committee in its 21<sup>st</sup> meeting held on August 01, 2015 had recommended the following to FC for further recommending to BOG :-**

**(a)B&WC/2015:1.09: To consider the Preliminary cum Detailed Estimate of SITC of 04 nos. of STPs of 150 KLD capacities each .**

The Board approved the preliminary cum detailed estimates of supply installation testing and commissioning of two numbers of sewerage treatment plant (STP) of 150 KLD capacity each for an amount of Rs. 2,06,75,755/- (Rupees Two Crore Six Lakh Seventy Five Thousand Seven Hundred and Fifty Five Only). The Board expressed that the estimates seems to be on higher side, therefore the CPWD may be asked to re-examine the estimates before starting the work.

**(iii)FC/26/5(i): Adoption of Final Audit Report (SAR) for the F.Y. 2014-15 on the Annual Accounts of the Institute.**

The decision of the Chairman FC/BOG was ratified by the Board for adoption of the final audit report (SAR) for the FY 2014-15.

<b>BOG/31/07</b>	<b>To consider proposal for branding/modification(s) of Institute's logo.</b>
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Dr Jayesh Pillai, Assistant Professor, presented the work done on branding and logo redesign. The Board appreciated his efforts. He was asked to have one more look at the logo and suggest alternatives.



The Grievance Committee constituted by the BOG finally met on 19<sup>th</sup>/20<sup>th</sup> November 2015. A report prepared by the committee was presented before the Board. The committee has gone through individual cases and recommendations have been prepared. Prof Karnick gave a brief presentation of the report. The Board appreciated the efforts of Prof Karnick and the members of the committee. Following deliberations took place in the meeting.

### 1. Faculty:

The Board was apprised that the grievance of the faculty were mainly due to changes in the policies by the MHRD. This has resulted in non-conducting of recruitment / selections. The Board expressed that the internal candidates are to be given fair opportunity. There are 39 posts of faculty lying vacant and advertisement need to be released and selection committee to be constituted immediately. One of the members expressed his concern that one time permission from MHRD may be taken. The Chairman clarified that MHRD representative Mr. Praveer Saxena, Under Secretary, has fully participated in the process and the recommendations have been made unanimously. Action plan to be formulated in the next meeting of the board after due study of the report by members of the board.

### 2. Non-Teaching:

The Board was informed that there is a harmonizing committee constituted by the IIIT Council to frame career advancement scheme for the non-teaching staff of all IIITs. The grievances/suggestions received from the staff side are to be forwarded by the Director to the committee for consideration.

### 3. Staff hired through outsourcing agency:

It came to the notice of the grievance committee that the outsourcing agency M/s Saisun Group of Companies, Jabalpur has not deposited EPF contribution fully to individuals EPF account. The Board decided to debar the agency from further participation in the Institute's tendering process.

- (i) **Creation of teaching post:** At present the Institute is having 84 sanctioned post in teaching. In view of the increase in the student strength to 1282 in this academic year there is a need to increase the faculty strength. As per the prescribed formula i.e. 12:1 this comes to 107. The Board recommends the creation of additional 23 teaching post of faculty to MHRD.
- (ii) **Creation of non-Teaching post:-**



(a) The Board deferred the agenda and asked to resubmit the full plan of creation of other non-teaching posts also.

(b) The proposal to create one post of **Rajbhasa Adhikari (Official Language Officer)** in the grade pay of **Rs 7600/-** has been recommended by the Board to MHRD.

<b>BOG/31/10</b>	<b>To consider proposal for Faculty Initiation Grant</b>
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The Board approved the proposal to give initiation grant to the faculty as proposed. The Board waived off the provision of signing an agreement for serving the Institute for 05 years on completion of the project. For taking the initiation grant the faculty has to give a research proposal which should be recommended by a Committee constituted and accepted by the Director.

<b>BOG/31/11</b>	<b>Proposal for considering a policy on retention of laptops, mobile phones and other electronic gadgets issued to teaching and non-teaching staff</b>
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The Board approved the proposal and authorised the Director to decide the residual amount on completion of depreciation period.

<b>BOG/31/12</b>	<b>To consider proposal for granting the students sponsorship for presenting papers/attending Conferences/Workshops within India and abroad.</b>
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The Institute has been giving the financial assistance to the students for presenting paper/attending workshops(conferences) within India and abroad. The funds allocation was restricted, due to paucity of funds, to Rs. 10,000 and 50,000 respectively. The Board approved the proposal to provide full/partial financial assistance subject to the condition that the conferences should be of Tier-I and Tier-II Category. Identification and categorization of conferences need to be decided by the respective disciplines of the Institute and approved by Director. Tier-I conferences may be given full assistance and Tier-II may be given partial assistance subject to availability of funds.

<b>BOG/31/13</b>	<b>Proposal for extension of contractual tenure of faculty</b>
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The Board approved the extension of contract of **Dr. Amaresh Chandra Mishra** and **Dr. Varun Bajaj** for a period of one year from the date of expiry of their present contract on the existing terms and conditions subject to their satisfactory performance.

<b>BOG/31/14</b>	<b>To consider adoption of UGC Notification No. F No. 6-7/97(JCRC) Vol.IV dated 1<sup>st</sup> October 2014 for re -designation of Deputy Registrars who are in Grade Pay of Rs. 8700 as Joint Registrars.</b>
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The proposal for adoption of UGC Notification No. F No. 6-7/97(JCRC) Vol. IV dated 1<sup>st</sup> October 2014 for re-designation of Deputy Registrars who are in Grade Pay of Rs 8700/- as Joint Registrars was approved by the Board.

<b>BOG/31/15</b>	<b>To evolve a method of selection to award HAG Scales to Professors as per 4 tier flexi cadre policy of MHRD, GOI.</b>
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The Board authorized the Director to have a panel of senior experts for recommending eligible Professors to HAG scales who fulfill the eligibility criteria as per 4-Tier flexible cadre structure of MHRD.

<b>BOG/31/16</b>	<b>To consider the request of Shri Prabodh Pandey, Deputy Registrar (Ad-hoc ) to relieve him on lien for one year to join as Deputy Registrar at ISM Dhanbad</b>
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The Board accepted the request for *lien* of Shri Prabodh Pandey, Deputy Registrar(ad-hoc) for a period of six(06) months in accordance with Gol rules.

<b>BOG/31/17</b>	<b>Proposal for starting Orientation Programme for faculty members</b>
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The Board accepted the proposal.

<b>BOG/31/18</b>	<b>Ratifications of the approvals given by the Chairman</b>
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(i) **Resignations:** The Board ratified the decision of chairman for accepting resignation of Dr KK Balakrishnan, Assistant Professor wef 04<sup>th</sup> Dec 2015(A/N) and technical resignation of Dr Jayesh Pillai, Assistant Professor wef 18<sup>th</sup> December 2015(A/N).

(ii) **Enhancement of contractual Salary/Consultancy charges** - Regarding enhancement of salary/consultancy charges agenda is to be considered as a reporting item. The Institute is already giving 10% yearly enhancement of salary to contractual employees/Doctors/Consultants. Board advised that before enhancement of the salary, a performance review of the individual be done.

<b>BOG/31/19</b>	<b>Agenda for Reporting</b>
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- (i) Shri Manish Rastogi, IAS has joined the Board as Member(Ex-officio) on his joining as Secretary IT, Department of Information Technology, Govt of MP on transfer of Shri Hari Ranjan Rao to other department.
- (ii) Shri DM Gupta, Member BOG – He would be completing his three year tenure on February 11, 2016.

The Board noted the same.

<b>BOG/31/20</b>	<b>Any other agenda with the permission of Chairman</b>
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**1) Proposal for adoption of policy for the selection of Deans.**

The proposal for adoption of policy for the selection of Deans was deferred by the Board and proposal to be resubmitted after consultation with the regular Director who is joining shortly.

**2) Proposal of approval of administrative hierarchy and financial budget for EL&ICT Academy.**

The agenda was deferred. Prof. P N Kondekar was requested to check the structure of other similar academies and place it in the next Board meeting.

**3) Proposal given by Prof. Harish Karnick related to requirements of journals etc.**



The Board decided to wait for the inputs of Prof. Sankar Pal, other member of the committee.

**4) Agenda for reporting.**

**(a) Filling up of vacancies in PH category.**

As per the MHRD, GOI F.No. 11-10/2013-SC/ST-Pt-I dated 19/10/2015 vacancies for PWD are to be filled on priority basis and report is to be submitted to the MHRD. The Institute has prepared the advertisement along with general advt. to be published immediately.

The Board has noted the same.

**(b) Online fee payment system.**

The Institute has introduced online fee payment system in collaboration with Allahabad Bank and Bill Desk.

The Board noted the same.

**5) Adoption of Annual Report for the year 2014-15.**

The decision taken by the Chairman, BOG dated 28/11/2015 for adoption of Annual Report 2014-15 was ratified by the Board.

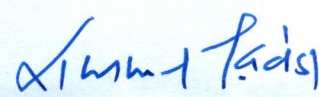
**6) Revision of B.Tech. curriculum on completion of ten years of establishment of the Institute.**

The Institute has completed ten years of its inception. The BOG asked the Senate to review the B.Tech. curriculum for all courses.

Forwarded for approval please

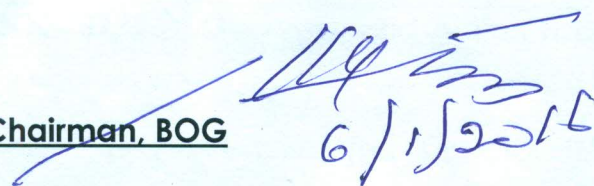


**Director**



(R.P. Dwivedi)  
Registrar & Secretary  
08-12-2015

**Chairman, BOG**



6/1/2016